[Your groups name goes here]

Site Name:	**Site Code:**

Note: ***1. Measurements to be in metres to two decimal places e.g. 10.32m***
2. BS and FS measurements may be negative so that care is necessary during calculation
3. OD is the 'Ordnance Datum' height above mean sea level marked at the BM location on some OS (Ordnance Survey) maps.

Description of Back sight location. i.e. Benchmark or Temporary Benchmark (BM/TBM)	**OD of (BM/TBM)** **metres**	**Back sight measurement** **metres**	**Height of level i.e. the OD level of all objects viewed through the sight glass.** **metres**	**Fore sight measurement** **metres**	**OD of object/feature** **metres**	**Description of Foresight location/object/feature**	**Initials and Date**
Identify each starting point. E.g. Benchmark on St. xxx church wall or location of TBM	*BM from OS map. TBM from previous survey*	*BS*	*BM+BS*	*FS*	*BM+BS-FS*	*Identify each point levelled using Drawing No., SF No., Grid ref., or key words etc.*	